**Додаток 5**

**ACADEMIC STAFF MOBILITY AGREEMENT**

**for \_\_\_\_\_\_\_\_\_\_\_ (form of activity)**

**Planned period of the activity**

**from \_\_/\_\_/20\_\_ till \_\_/\_\_/20\_\_**

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name |  | First name |  |
| Seniority[[1]](#endnote-1) |  | Nationality[[2]](#endnote-2) |  |
| Sex [*M/F*] |  | Academic year |  |
| E-mail |  |  |  |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Institute and Department of LPNU |  |
| Erasmus code |  |
| Address |  | Country/ Country code[[3]](#endnote-3) | **Ukraine** |
| Responsible unit |  |  |  |
| Responsible person of unit name and position  (depending of academic mobility activity) |  | Responsible person of department e-mail / phone |  |

**The Receiving Institution / Enterprise**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code  (if applicable) |  | Department/unit |  |
| Address |  | Country/ Country code |  |
| Contact person, name and position |  | Contact person e-mail / phone |  |

#### PROPOSED ACADEMIC MOBILITY PROGRAMME

Planned period of activity: \_\_\_\_\_\_\_\_\_\_\_\_ days.

|  |
| --- |
| **Aim of the academic mobility:** |
| **Tasks of the academic mobility:** |
| **Activities to be carried out:** |
| **Expected outcomes and impact:** |
| **Rights and obligations of partners:** |
| **Selection criteria:**  The process of participant’s selection for academic mobility programs at the University is based on transparent criteria. There is an official Selection Commission at Lviv Polytechnic National University to select candidates transparently. |
| **Documents before the mobility:**  (application form, invitation letter, certificate B2, motivation letter, cv, passport, medical insurance polis) |
| **Document after mobility:**  The document to participants receives after completing participation in the academic mobility program agreed between the partners. |
| **Financial support:**  Financial support will have agreed between the partners for each academic mobility. |
| **Requirements for medical insurance:**  The number of the medical insurance polis: |
| **After mobility. Mobility completion report:** |

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**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[4]](#endnote-4)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature: Date: |

|  |
| --- |
| **The sending institution \_\_\_\_\_\_\_\_\_\_\_\_**  Name of the responsible person: \_\_\_\_\_\_\_\_  Signature: Date: |

|  |
| --- |
| **The receiving institution/enterprise \_\_\_\_\_\_\_\_\_\_\_\_\_**  Name of the responsible person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature: Date: |

1. **Seniority:**  Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-3)
4. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or digital signatures may be accepted, depending on the national legislation. [↑](#endnote-ref-4)