

“Approved by”
Rector of
Lviv Polytechnic National University
Prof. Yu. Ya. Bobalo
Of 27th 2017

**Regulations on the Scientific Society of Students, Doctoral
Candidates and Young Researchers at Lviv Polytechnic National
University**

1. General provisions

1.1. The Provision regulates the order of creation, structure, functioning and activity of the Scientific Society of Students, Doctoral Candidates and Young Researchers (hereinafter- the SSSD) of Lviv Polytechnic National University (hereinafter – the University).

1.2. The labour collective conference of the University creates and approves the SSSD.

1.3. The SSSD is a self-governing association of students, doctoral candidates and young researchers which functions on a voluntary basis and is part of the University public self-government system. The SSSD is an assignee of the Young Researchers Council - a self-governing body of the University scientific youth.

1.4. The SSSD, in its activity, is guided by the current legislation, University Charter, and this Provision.

1.5. The principles, functions, rights and duties of the SSSD are determined by the Law of Ukraine on “Higher Education”.

1.6. Members of the SSSD are people under 35 (doctoral candidates and Doctors of Science not older than 40) who work and study at University.

1.7. Funds, allocated by the University Scientific Board, are the financial basis of the SSSD activity.

1.8. Rector of the University comprehensively contributes to the creation of appropriate conditions for the SSSD.

1.9. The University Administration is not entitled to interfere in the SSSD activity and its structural units, except for the cases when such an activity contradicts the law, or inhibits the activity or interests of the University.

1.10. The SSSD has its own symbols, stamp, forms with its own name and separate web-sites.

The address of the SSSD: 79013, Lviv, Stepan Bandera str., 12, room 301.

2. Purpose, principles and objectives of the SSSD

2.1. The purpose of the SSSD is to protect the rights and interests of students, doctoral candidates and young researchers who work and study at University, in particular, concerning the questions of scientific activity, the support of science-intensive ideas, innovations and exchange of knowledge; foster their scientific, inventive, and artistic activity, the development of scientific thinking, research skills and innovative activity.

2.2. The SSSD functions on the following principles:

- freedom of scientific creativity;
- voluntarism, collegiality, openness;
- the equality of students, doctoral candidates, and young researchers' rights as

to their participation in the SSSD activity.

2.3. The main objectives of the SSSD are as follows:

- the involvement of people studying and working at University in scientific, inventive, and other types of artistic activity;
- fostering students, doctoral candidates, and young researchers' mastering of modern technologies and skills for conducting scientific research;
- search and support of young talented researchers among those who study and work at University, providing them with comprehensive assistance;
- generalisation and spread of positive experience of students, doctoral candidates, and young researchers' research work;
- the creation of favourable conditions for students, doctoral candidates, and young researchers' participation in science competitions, Olympiads, conferences, and so on;
- assistance in solving specific practical problems of business entities by involving students, doctoral candidates, and young researchers' artistic potential;
- organisation and development of international scientific and cultural cooperation with students and young researchers from other educational establishments, research institutions and organisations;
- interaction with the mass media with a view to presenting students, doctoral candidates, and young researchers' scientific activity;
- dealing with other tasks corresponding to the purpose of the SSSD and this Provision.

2.4. According to its purpose and objectives the SSSD:

- adopts acts regulating its organisation and activity;
- holds organisational, scientific, and educational events;
- promotes scientific activity among the University youth, spreads the information about scientific events of higher educational establishments, scientific organisations and institutions of Ukraine and other countries among those who work and study at University;
- holds scientific works competitions for grants and other incentive events to stimulate people who work and study at University to do research;
- highlights its activity on the web-site, seeks information for the University periodicals as well as for other mass media;
- represents students, doctoral candidates, and young researchers' interests before the University administration and other organisations in research work and academic career advancement;
- assists to improve the quality of research work;
- promotes the protection of students, doctoral candidates, and young researchers' intellectual property;
- promotes the exchange of information among young scientists;

- cooperates and coordinates its activity with scientific societies of students and young scientists of other higher educational establishments, promotes the development of intercollegiate and international cooperation;
- interacts with the young scientists of the National Academy of Sciences of Ukraine and national branch academies of sciences, scientific and research organisations, public organisations, bodies of local self-government, enterprises of all forms of government.
- fulfills other functions under the law of Ukraine and this Provision.

2.5. The SSSD cooperates with the University administration, bodies of the student University self-government, scientific and research institutions, state bodies of Ukraine, bodies of local self-government, public and commercial organisations of Ukraine and other countries, the work of which does not contradict the principles of the SSSD activity.

3. The structure and management bodies of the SSSD

2.6. The main structural units of the SSSD are scientific societies of students, graduate students, doctoral students and young researchers of educational and scientific Institutes of the University (further – the SSSDI), which elect and delegate their representatives to the SSSD Conference, which is its highest governing body.

The delegates of the Conference are elected at the rate of 2 delegates from the SSSDI. Additionally, the delegates include the chairman of both SSSD and SSSDI. The delegate's term of office is 1 year.

3.2. The SSSD Conference:

- determines the main directions of the SSSD activities;
- elects the chairman of the SSSD by secret ballot;
- hears the report of the Head of the SSSD as to the work within the reporting period and evaluates his work;
- decides on the early recall of the chairman of the SSSD in case his work has been considered unsatisfactory;
- under the initiative of the Young Researchers Board (YRB) it may form the departments of the YRB on the basis of YRB commissions as well as elect heads of the departments;
- makes decisions on the termination of the YRB departments;
- hears reports on the work of the SSSDI and the departments of the YRB;
- approves the symbols, stamp and forms of the SSSD;
- makes decisions on changes and additions to this Provision for the consideration of the University Staff Conference.

3.3. In the period between Conferences, the governing body of the SSSD is the YRB of the University headed by the SSSD chairman. If necessary, the YRB may

establish temporary structures such YRB commissions which are obliged to carry out certain activities within their powers to achieve the SSSD aim. The YRB may also initiate the creation of permanent structural units – departments of the YRB (based on the YRB commissions). The decision to create permanent structural units is made by the SSSD Conference. The number of YRB departments may not exceed one third of the SSSDI number.

3.4. The YRB convenes the SSSD conference once a year. Extraordinary conferences are convened under the decision of the YRB or at the request of the majority of the SSSDI.

3.5. The conference is valid if at least two thirds of the delegates from each of the two thirds of the SSSDI are present. The decisions of the Conference are taken by a simple majority of the delegates present.

3.6. The YRB of the University:

- organises the SSSD Conference;
- draws changes and additions to this Provision and submits them for the SSSD Conference consideration;
- enforces the decisions of the SSSD Conference, coordinates the activities of the SSSDI and other structural units of the SSSD;
- develops the SSSD a year's working plan;
- prepares and submits the estimate of the SSSD expenses according to the approved plan of work within the reporting period to the Rector of the University for his approval;
- hears the reports of both the SSSDI and other SSSD departments chairmen;
- elects the Scientific Secretary and Deputy Chairman of the YRB;
- creates commissions of the YRB and puts forward propositions for the SSSD consideration as to the creation of the YRB departments on their basis;
- makes decisions on the other questions as to the SSSD current work.

3.7. The YRB meetings are convened at least once a month. Extraordinary meetings are convened by the chairman of the YRB, or at the request of at least one third of the YRB members.

3.8. The YRB meeting is valid when at least a half of the YRB members are present. Decisions are taken by the majority of the total vote from among the YRB members present.

3.9. The YRB includes:

- the head of the SSSD;
- the chairmen of the SSSDI;
- the Scientific Secretary of the SSSD, who is elected from among the chairmen of the SSSDI;
- the heads of the YRB departments elected at the SSSD Conference;
- a delegate from the University student government.

3.10. The chairman of the SSSD has the following powers:

- carries out the SSSD general management work;
- determines the specific tasks of the SSSD in accordance with the purpose of its work;
- convenes and chairs the YRB meetings as well as approves adopted documents;
- distributes responsibilities among the YRB members;
- bears responsibility for the YRB relations with its structural units and the University officials, represents the YRB before other bodies, institutions, organisations and associations;
- puts forward proposals as to the candidacies for Deputy and Academic Secretary of the YRB for voting during the YRB meeting;
- performs other functions assigned to him by the SSSD Conference;
- is a member of the University Academic Board.

3.11. The Deputy Chairman of the YRB is elected from among the members of the YRB at the YRB meeting. If the chairman is not present, the deputy chairman performs his functions.

3.12. The Scientific Secretary of the YRB is responsible for information support of the SSSD work, including record keeping, the storage of documents, preparation of both YRB and the SSSD draft decisions, information reference, official correspondence, etc.

3.13. The student self-government bodies of the University delegate one representative to the YRB to ensure effective exchange of information and cooperation between these organisations. To do this, the delegate submits a form in any format to the Scientific Secretary of the YRB signed by the head of the organisation, which defines the term of the delegate's office.

4. SSSD Membership

4.1. SSSD Membership is voluntary. The SSSD members may be persons who meet the requirements of the paragraph 1.6. of this Provision, recognise it and actively participate in the SSSD work.

4.2. Admission and termination of the SSSD membership is carried out by the SSSDI of the University. The YRB determines this procedure.

4.3. A SSSD member has the right to:

- elect and be elected to the governing bodies of the SSSD
- receive information on the SSSD activities;
- participate in events and projects organised by the SSSD;
- participate in discussions and make suggestions on all the issues related to the SSSD work.

4.4. A member of the SSSD is obliged to:

- comply with the Provision on the SSSD;
- perform the duties assigned to them by the SSSD in good faith and due time;
- participate in both scientific work and events organized by the SSSD;
- implement the decisions of the SSSD governing bodies;
- to promote the SSSD activities, contribute to the prestige and authority of the SSSD and the University.

4.5. Termination of the SSSD membership can be done in case of:

- violation of this Provision by a SSSD member (such a decision is made by the relevant SSSDI, and the procedure is determined by the YRB respectively);
- a member's submission of an application to the relevant YRB for termination of the SSSD membership;
- completion of their studies and / or work at University;
- reaching the age of 35 (40 years - for doctoral students and doctors of sciences).

5. The Scientific Society of Young Researchers and Students of the Educational and Scientific Institute (SSSDI)

5.1. The SSSDI unites students, graduate students, doctoral students and young researchers of the educational and scientific institute of the University engaged in scientific work in the respective fields of science.

5.2. The SSSDI implements the goals and objectives of the SSSD in the relevant educational and research institute. All the SSSDI decisions should not contradict this Provision, the resolutions of the SSSD and the YRB conference.

5.3. The General meeting of the SSSD members is the supreme governing body of the SSSDI. It is valid when more than a half of the SSSDI members are present. The resolution of the General Meeting is considered adopted if voted for by more than a half of the members present.

5.4. In the period between General meetings, the Board of Young Researchers of the Educational and Scientific Institute (YRBI) becomes the governing body of the SSSDI headed by the SSSDI chairman.

5.5. The General meeting is annually convened by the YRBI. Extraordinary General meetings are convened under the decision of the YRB, the decision of the YRBI, or at the request of at least one third of the SSSDI members.

5.6. The General meeting of the SSSDI:

- determines the quantitative composition of the SSSDI (but not fewer than three people);
- the chairman of the SSSDI, the Deputy chairman, the secretary, and, if necessary, other members of the SSSDI to represent the interests of students, graduate students, doctoral students and young scientists of structural units of the Educational and

Scientific institute and / or permanent student research group are elected by secret ballot;

- hears and approve the report on the SSSDI's work;
- decides on the early recall of the SSSDI's chairman in case his work is considered unsatisfactory;
- approves the symbols of the SSSDI.

5.7. SSSDI meetings are convened at least once a month. Extraordinary meetings are convened by the SSSDI chairman, or at the request of at least one third of the SSSDI members.

5.8. SSSDI meeting is valid when more than a half of its members are present. The resolutions are taken by a majority of the vote of the members present.

5.9. The SSSDI chairman:

- manages the current work;
- convenes and chairs YRBI meetings, approves adopted documents;
- in the period between the YRBI meetings acts within his powers;
- makes proposals on the candidacies of the YRBI members for the General meeting of the SSSDI;
- is a YRB member;
- may delegate certain powers to his deputy, in particular, the right to vote at the YRB meeting;
- is a member of the Academic Board of the relevant Educational and Scientific institute;
- reports on his work and the activities of the SSSDI before the YRB and the General meeting of the SSSDI.

6. YRB Departments

6.1. YRB departments carry out their activities within the powers and in the manner determined by the relevant resolution of the SSSD's Conference on their formation. The SSSD resolution to establish a new department states the following aspects:

- the name of a department;
- the purpose and substantiation of the urgency of creating a department;
- tasks assigned to the department;
- the head of the department, who is elected from among the SSSD members;
- the deadline for the implementation of the department powers, after which its head reports to the YRB on the implementation of the tasks assigned to it, and the YRB adopts a recommendation to the SSSD Conference on termination / extension of the department powers;
- other aspects governing the activities of this department.

6.2. The decision to elect the head of the YRB department is made by a separate resolution of the SSSD Conference by open voting.

6.3. The Head of a department:

- exercises his powers within the limits and in the manner determined by the SSSD Conference;
- by the consent of the SSSD members, engages them in dealing with the tasks assigned to the department;
- submits for the YRB consideration the proposals on issues that fall within the competence of the department headed by him;
- is a member of the YRB;
- reports to the YRB on the work of the department after the deadline set by the SSSD Conference.