

Internal Quality Assurance System  
of Educational Activity and

Higher Education  
(HES LP 01.02)

**Regulations on Preparation and Implementation  
of Students' Individual Curriculums**

Edition 2

This Regulation was developed under the Laws of Ukraine “On Education” of September 5, 2017 No. 2145-VIII and "On Higher Education” of July 1, 2014 № 1556-VII with amendments, normative and guidance documents of the Ministry of Education and Science of Ukraine, the Statute of Lviv Polytechnic National University, the Framework of academic activity in Lviv Polytechnic National University, Regulation on the organization of educational process in Lviv Polytechnic National University and other by-laws of the University.

**Student's individual curriculum (hereinafter - IC) is a document according to which a student studies during the semester.** Student's IC contains information about subjects, and forms of end of semester assessment (Appendix).

Project of student's IC for the next semester is formed in the current semester by the dean's office staff on the basis of academic program and working curriculum for training specialists of a corresponding level of higher education in a particular specialty approved by the Rector (Vice-Rector) of Lviv Polytechnic National University (hereinafter - University). Student's choice of electives is taken into account.

Student's IC is approved by the Director of the educational and scientific Institute electronically in “Dean's Office” Information System.

When forming student's IC, student's actual performance in the current semester is taken into account. If a student fails to execute IC within the prescribed time limits in the amount not exceeding the allowable, relevant educational components can be included in IC for the next semester and studied by the student for the second time.

The formation of student's IC involves the possibility of choosing electives within the relevant academic program and working curriculum (amounting to at least 25% of the total number of ECTS credits), in compliance with the sequence of their study required by the structural and logical scheme of training specialists.

Electives included in student's IC become compulsory for student. A student can choose electives:

a) for the first level of higher education (bachelor level) during their second, third and fourth years of study;

b) for the second level of higher education (master level) in the second and third semesters, as a rule. The choice of electives and their inclusion in student's IC are made in accordance with Elective Selection Procedure in Lviv Polytechnic National University.

Student's IC is formed automatically in an electronic form after students choose electives and is displayed in their e-offices before the start of a new semester. Students are obliged to get acquainted with their IC within 10 days after the beginning of a semester and confirm that in their e-offices by following the instructions.

Students are obliged to follow IC in accordance with the approved schedule of the educational process and schedules of classes and end of semester assessment or according to student's individual schedule.

The Director (Dean) of the educational and scientific Institute supervises student's performance according to student's IC.

Failure to complete the requirements of student's IC within the time limits and in the amount sufficient to continue studies is the basis for being expelled from the University.

**Individual Curriculum**

for \_\_ semester of 20\_\_-20\_\_ academic year

Student \_\_\_\_\_

Institute \_\_\_\_\_

Level of higher education \_\_\_\_\_

Specialty / Academic program \_\_\_\_\_

Mode of study \_\_\_\_\_

No.	Subject	Semester	Number of ECTS credits	Number of hours									Form of end of semester assessment	Department
				total	classwork			independent work						
					total	including		total	including					
						lectures	laboratory		practical classes /	calculation	project	other forms		
<b>Compulsory subjects</b>														
1.	Further Mathematics	3	6	180	84	48	0	36	96	1/18	-	66	E	M
2.	Chemistry	3	3	120	52	36	16	0	68	-	2/24	44	Cr	GC h
.....	.....													
<b>Electives</b>														
.....	.....													
<b>Additional subjects</b>														
.....	.....													